



Bournemouth and Poole Local Safeguarding Children Board

For more information visit: [www.bournemouth-poole-lscb.org.uk](http://www.bournemouth-poole-lscb.org.uk)

## What you need to do if you are worried about a Safeguarding issue:

Discuss all your concerns immediately with the Designated Safeguarding Lead for Child Protection, Mrs Lapskas, or the Deputy Safeguarding Leads, Miss Curtis and Mr Phillips.

The designated person will assess the situation and take any necessary further action.

They may discuss it with Social Care stating they have a CP concern and whether to inform parents of said concern (if doing so would not place a child at risk). The Designated Safeguarding Lead may also check with the HUB if there are current or previous child abuse/welfare concerns.

## Fire Procedure

The receptionist will tell you if there is a fire drill planned during your visit.

If you are not told this and the fire alarm sounds, please leave the building via the nearest fire exit.

Please report to Miss Curtis next to the 'outside beach volleyball court' which is located to the left of the building.



# Information on Safeguarding



**Mrs N Lapskas**  
Principal  
Designated Safeguarding Lead



**Miss B Curtis**  
Pastoral Lead  
Deputy Safeguarding Lead



**Mr J Phillips**  
SENCo  
Deputy Safeguarding Lead

## Aim of the leaflet

To ensure that all staff, contractors and visitors are aware of and undertake their responsibility to help protect young people from significant harm, tackle bullying and promote equal opportunities.

## Guidelines for all visitors and contractors

If there is any reason to suspect that a young person has suffered bullying or discrimination, or is likely to suffer significant harm such as abuse, then staff, visitors, and contractors must inform any member of the safeguarding team.

## If a young person 'discloses' information about significant harm:

- Listen and ask the minimum questions necessary
- Use TED QUESTIONS:
  - Tell Me
  - Explain
  - Describe
- Tell the young person that you need to inform someone else - absolute confidentiality is impossible in these circumstances, although the young person may need reassurance that you will only tell the designated safeguarding person.
- Pass the information to the Designated Safeguarding Lead, or Deputy Safeguarding Leads, who will meet with the young person.
- If necessary, reassure the young person that she/he is not to blame.

The Designated Safeguarding Lead, or Deputy Designated Safeguarding Leads, will follow the child protection procedures set out by the Local Safeguarding Children Board and take account of guidance issued by the Department for Children Schools and Families.

Mrs N Lapskas	nlapskas@leaf.bournemouth.sch.uk	Tel: 01202 578886
Miss B Curtis	ecurtis@leaf.bournemouth.sch.uk	Tel: 01202 578886
Mr J Phillips	jphillips@leaf.bournemouth.sch.uk	Tel: 01202 578886

## What is Discrimination?

Discrimination occurs when people receive less favourable treatment on any grounds which cannot be shown to be justified. This covers race, ethnic or national origin, sexual orientation, disability, responsibility for other dependents, social class, or where the person lives.

## What is Bullying?

Bullying is repeated behaviour which is intended to hurt someone either physically or emotionally and involves an imbalance of power either real or perceived. It includes but is not limited to teasing, name calling, jibes, silence/exclusion from the social circle, emphasising differences, threatening behaviour, racial/sexual harassment, extortion and physical attack. Bullying may vary in its severity, frequency, and in the number of people involved.

## What is abuse?

Child abuse is any action by another person that causes significant harm to a child. It can be physical, emotional, sexual or from a lack of love, care and attention. Neglect is a form of abuse that is the ongoing failure to meet a child's basic needs. Abuse can happen to any child or young person regardless of their age, gender, race, or ability and although it can be by a stranger, the victim usually knows the person causing the abuse e.g. a family member.

## What is CSE?

A form of sexual abuse in which a young person is manipulated or forced into taking part in a sexual act often in return for attention, affection, money, drugs, alcohol, or accommodation. Victims can be from any background and abusers will often try to isolate them from their friends and family in order to control them.

## What is FGM?

It is the illegal act of partial or total removal of external female genitalia for non medical reasons.

## What is Radicalisation?

The process by which a person comes to support extreme ideologies associated with terrorist groups. Social media has given organisations such as ISIS the ability to communicate their messages to young people in other countries that would previously have been more difficult.

## What is the Prevent Duty?

A duty on schools to recognise that some students are vulnerable to radicalisation and that there is a clear safeguarding procedure in place to act upon any concerns. It is statutory.

If you have concerns or questions about any of the above please contact Mrs N Lapskas, Miss B Curtis or Mr J Phillips.